

So You Want to Start a Nonprofit?

Community Resource Exchange (CRE) is offering a free 3-workshop series for start-up organizations.

Beginning in April, CRE is offering their Start-Up Workshop Series. This is a 3-part series offered 2-times a year as a public service to emerging and young nonprofits. There is no cost to attend and guests are welcome to come to 1 or all 3 sessions.

Workshop One: Program Planning

4/13/06 9am—1pm, Facilitator Pavitra Menon

In this workshop you will explore the basics of program planning: how to define your audience; how to do a needs assessment; how to define your program goals and activities; how to evaluate your programs success and how to develop and present your mission statement.

Workshop Two: Fundraising 101

5/18/06 9am—1pm, Facilitator Kim Sanders

In this workshop you will learn the basics of fundraising: where money for non-profits comes from; how to describe your programs to make competitive requests; how the funding process with foundations works; how to raise money from individuals in your own community; and how to diversify in a tough environment.

Workshop Three: Budget Basics “Getting It All Together”

6/16/06 9:30am-1:30pm, Facilitator Arnaldo Simo

In this workshop you will learn budgeting basics: how to develop budgets that accurately reflect your true program costs; how to effectively communicate your budget and program needs; and bookkeeping tips to use once you have received the money.

If you would like to register any 1 or all 3 of these free workshops, please email Caren Brown at cbrown@crenyc.org, or at 212-894-3389, providing the name of the workshop(s) that you are interested in attending and your contact data.

CRE'S CUSTOMIZED WORKSHOPS

In addition to Community Resource Exchanges impact-oriented consulting services to individual organizations, CRE offers workshops customized to the unique needs and

context of community-based organizations. The following workshops have been offered in the past and could be customized for individual organizations:

CRE's Leadership Series

- *Empowering High Performance*
- *Optimizing Stakeholder Relationships*
- *Leading Change*
- *Facilitating Process*
- *Deepening Self-Awareness*
- *Leading Continuous Transitions: A Leadership Workshop for Emerging Leaders*
- *Stepping Up to the Challenge: Leading Complex Changes in Today's Nonprofits*